

GLEN HELEN OUTDOOR SCHOOL PROGRAM INFORMATION SHEET



GENERAL INFORMATION

School: _____ County: _____

School Address: _____ School District: _____

Contact Teacher Name: _____

Email: _____ Cell Phone: _____

Arrival Day: _____ Arrival Time: _____

Departure Day: _____ Departure Time: _____

Arrivals between 10 and 10:30 am and departures between 12 and 1pm are preferred

How will you be arriving? (Please indicate the number of each.)

Car: _____ Bus: _____ Other: _____

How will the luggage be arriving? ___ On the back of the bus? ___ Underneath bus?
___ Underneath bus seats? ___ On separate trucks/vehicles? ___ Other: _____

STUDENT INFORMATION

Total #: _____ # of Girls: _____

Grade(s): _____ # of Boys: _____

Food allergies, sensitivities, religious exemptions, etc that we need to plan for?

Please provide number of students and a summary of their needs:

Significant **medical or behavioral issues** with students that we need to plan for? Students working aides? Limited mobility? Limiting Injuries? Severe disabilities? Severe Autism or spectrum diagnoses? Any accommodations that we need to prepare for? Or anything else we should know?

TEACHERS/CHAPERONES

Please list teachers' and chaperones' names and/or total number attending . Combined teacher/chaperone attendance should not exceed ten people unless arrangements are made in advance.

Are there any dietary needs for the teachers and chaperones attending the program?

Please sign to certify that your volunteer chaperones have been cleared for participation, following school and/or school district policy for volunteer chaperones.

Print Name: _____ **Signature:** _____



LODGING

We will make dorm assignments before your arrival. We will honor preferences whenever possible. Please mark which dorm(s) you prefer, including number of students and which gender would be there.

- _____ Hickory (holds 32 students + 4 supervising adults)
- _____ Sycamore (holds 32 students + 4 supervising adults)
- _____ Cedar Center (holds 36 students + 4 supervising adults)

PROGRAM CHOICES

All students will participate in an introductory "Discovery of the Glen" hike, a bird talk, reptile talk, a visit to the Yellow Spring, and a night hike in every visit to Outdoor School.

For the 4-day program, teachers should choose up to 4-5 lessons, and for the 3-day program, teachers should choose up to 2-3 lessons from the following: (circle your choices)

- | | | |
|---|--|---|
| <input type="checkbox"/> Beaver Ecology | <input type="checkbox"/> Environmental Problem Solving | <input type="checkbox"/> Meadow, Thicket, Forest |
| <input type="checkbox"/> Birds | <input type="checkbox"/> Forest Ecology | <input type="checkbox"/> Stream Investigation (April - October) |
| <input type="checkbox"/> Cooperative Learning | <input type="checkbox"/> Geology | |

Do you have any specific themes, concepts, or activities you would like our team to focus on?

RECREATION

Each day, we offer a variety of recreational activities for your students to choose from. Are there any favorite activities that you would like included in your week?

EVENING PROGRAMS

On the first night of your stay, Naturalists will share a "Skits & Songs" program, which could also include games or activities for the students to do during a portion of the program. On your final night, nocturnal guests from the Raptor Center will greet students before they head out into the night for an activity filled Night Hike.

Are there any evening program activities that you would especially like included in your week?

During a **4-day program**, teachers and chaperones are responsible for the evening program on the second night. Schools have been very successful making this special by creating a dance, a talent show, game nights, etc. What are your plans for your evening program? Will you need any special equipment?

SNACKS

The Outdoor Education Center will provide a snack each afternoon. Your school may choose to provide an evening snack. Snacks should be healthy and unrefrigerated. Please help us reinforce our emphasis on environmental awareness by using our reusable cups and plates and by choosing snacks with as little packaging as possible. Do you intend to provide an unrefrigerated evening snack each night?

